

**PSC NO: 1 - WATER****STATEMENT TYPE: TCR****COMPANY: WILLSBORO BAY WATER COMPANY****STATEMENT NO: 1****INITIAL EFFECTIVE DATE: May 1, 2018**

(Issued in compliance with Commission Order issued and effective April 26, 2018 in Case 18-W-0128)

**TEMPORARY COST RECOVERY (TCR) SURCHARGE****Applicable to all Willsboro Bay Water Company Customers:****I. General Description**

Purpose: To recover the reasonable costs incurred by the Town of Willsboro (Town) that exceed the revenues generated by the Company's current base rates during the period the Town is serving as the Temporary Operator of the Willsboro Bay Water Company (Company) water system, pursuant to Public Service Law (PSL) §112-a.

Costs eligible for recovery include but are not limited to:

- Material and labor (M&L) costs associated with seasonal start-up of the water system, including any associated repairs or improvements needed to provide seasonal water service in conformance with NYS Department of Health (DOH) requirements;
- M&L costs associated with improving water system pressures so that there is at least 20 psi throughout the distribution system;
- M&L costs of all water mains and services installed as replacements for existing infrastructure or for new customers;
- M&L costs associated with any landscaping or road repairs made necessary by the above work;
- M&L costs associated with ensuring that free chlorine residuals are measured and maintained in the distribution system;
- Costs associated with collecting coliform bacteria samples after startup procedures and monthly from representative locations in the distribution system, and associated laboratory costs to process such samples; and
- Costs associated with filing monthly operation reports with the DOH.

**II. Computation and Billing of the TCR Surcharge**

Calculation: The surcharge will be calculated on an annual basis following the discontinuance of service each year, during the period the Town is serving as the Temporary Operator of the Company's water system, to reflect reasonable costs incurred by the Town that exceed the revenues generated by the Company's current base rates during the prior year service period, which begins and ends on or about April 15 and October 15, respectively.

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**(continued)**

TCR Surcharge Amount: The surcharge will be expressed as a dollar amount per customer, and the surcharge amount will be determined by dividing the total annual costs incurred by the Town to provide water service in the prior service period that exceed the revenues generated by the Company's current base rates by the number of customers taking water service in the same period.

Billing: The surcharge may be collected via a separate bill to be issued on or about January 1 of the year following the prior year service period.

Annual Updates: Supporting data for expenses incurred each calendar year to provide service will be filed with the Commission by December 15 of the same year during the period the Town is serving as the Temporary Operator of the Company's water system.

III. Safeguards

Surcharge per Customer Cap: To limit unnecessary expenses and safeguard customers from large annual bill impacts, the surcharge shall be capped at a maximum annual amount of \$200.00 per customer, unless otherwise approved by the Commission.

Audit/Reconciliation: The surcharge will be subject to an annual audit by Department of Public Service Staff throughout the period the Town is serving as the Temporary Operator of the Company's water system. Any adjustments for over and under collections for the prior calendar year service period will be reflected in the next annual surcharge filing.

Customer Notice: Customers shall be notified of any changes in the surcharge by including appropriate information on each surcharge bill they receive following any annual updates.

Issued By: Town of Willsboro, 5 Farrell Road, PO Box 370  
Willsboro, NY 12996

(Appointed Temporary Operator Pursuant to Commission Order  
in Case 18-W-0128 issued and effective April 26, 2018)