PSC NO. 3 GAS Leaf: 146 St. Lawrence Gas Company, Inc. Revision: 2 Initial Effective Date: 01/01/2010 Superseding Revision: 0 Issued in Compliance with Commission Order in Case 08-G-1392 dated December 18, 2009.

## GENERAL INFORMATION

- 2. General Rules, Regulations, Terms and Conditions: (Cont'd)
  - XI. Additional Terms and Conditions Applicable to Transportation Service (Cont'd)
    - O. Business Rules Generic To Aggregation And Large Volume Transportation Customers: (Cont'd)
      - 3. Billing and Collection Services and Charges (Cont'd)
        - c. Billing Questions and Disputes (Cont'd)
          - ii. Inquiries
            - a. All questions concerning invoices should be directed to:

Billing Department Phone: (315) 769-3516

This department will direct such inquiries to the appropriate areas of responsibility which will be available to explain how the invoice amounts were determined.

b. Responses to billing inquiries will be acknowledged in writing or by electronic transmission promptly, but no later than five (5) calendar days from the company's receipt of the inquiry. The company will investigate and respond to the complainant, in writing, no later than twenty (20) calendar days from the company's receipt of the inquiry.