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GENERAL INFORMATION

PART II – RULES AND REGULATIONS

6. DISCONTINUANCE OF SERVICE (Cont'd)

F. ASSIGNMENT OF DISTRIBUTION CUSTOMER CONTRACTS (Cont'd)

- (2) The Distribution Provider must, within five (5) calendar days of the notice from the Distribution Customer, also send a notice to the Distribution Customer's assigned Retail Customers advising them that transfer requests have been received and will be executed.
- (3) Sample copies of the form of the notice to Retail Customers shall be submitted to the Department of Public Service for review at least five (5) calendar days before the letters are sent to Retail Customers.
- (4) If the Distribution Provider learns that a Distribution Customer has assigned Retail Customers and transferred service to other Distribution Customers without giving the required notices (in contracts and/or disclosure statement and in the letters to be sent at least fifteen (15) calendar days prior to the transfer of service) to Retail Customers and to the Distribution Provider in accordance with the above requirements, the Distribution Provider shall immediately inform the Department of Public Service and then, if directed, notify all of the Distribution Customer's Retail Customers in accordance with procedures noted above.
- (5) If a Distribution Customer does not give the required notices to its Retail Customers, the Distribution Provider and the Commission in accordance with the above requirements prior to transferring Retail Customers, the Distribution Customer may be determined ineligible by the New York State Public Service Commission to sell gas to Retail Customer in New York State and/or may be assessed a monetary penalty by the New York Sate PSC.
- (6) The assignment document(s) (copies of which shall be provided to the Distribution Provider and the Commission) shall indicate which party will be responsible for payment or reimbursement of any and all sums owed under the Tariff and service agreements relating thereto, or under any agreements between the Distribution Customer and the Distribution Provider and between the Distribution Customer and its Retail Customers.
- (7) If a more expeditious transfer process is needed in a specific situation, the Distribution Customer may request such expeditious treatment upon a showing of need to the PSC or its designee, who shall have authority to grant such a request. The Distribution Provider shall have standing in any such process.

ISSUED BY: James A. Lahtinen, Vice President Rates and Regulatory Economics, Rochester New York