

PSC NO. 3 GAS  
St. Lawrence Gas Company, Inc.  
Initial Effective Date: 06/04/2004

Leaf: 52  
Revision: 0  
Superseding Revision:

#### GENERAL INFORMATION

2. General Rules, Regulations, Terms and Conditions: (Cont'd)

III. Metering, Billing, Discontinuance of Service and Complaints: (Cont'd)

D. No Access Procedure - Residential: (Cont'd)

3. Where the customer resides in a multiple dwelling (as defined in the Multiple Dwelling Law of Multiple Residences Law), or in a two-family dwelling that is known by the company to contain residential units where service is provided through a single meter or meters, and the meter is not in the apartment, the notice shall be sent to the customer and such other person who controls access to the meter.
4. If the company's records do not contain the address of the person who controls access to the meter, the company shall request that the customer furnish such information if available.
5. If the company receives no response after bills representing eight months of estimated bills, the company may send a notice advising the customer and/or such other person who controls access to the meter that if no appointment is made, a charge of twenty-five dollars (\$25) will be added to the next bill rendered to the person who controls and refuses to provide access to the meter.
6. If the person who controls access fails to arrange an appointment in response to a second request and the company is unable to obtain an actual meter reading, the company may add a charge of twenty-five dollars (\$25) to the next bill of the recipient of notice. If the company intends to obtain a court order to gain access to the meter, it shall inform the recipient that the purpose of obtaining such a court order is to replace a meter, or, if physically feasible, to relocate the meter or install a remote reading device. The letter shall state that the court costs will be paid by the person who controls access to the meter.