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INITIAL EFFECTIVE DATE: 06/01/99 SUPERSEDING REVISION:

STAMPS: Issued in compliance with Order in Case 98-M-1343 dated 02/16/99

RECEIVED: 05/26/99 STATUS: Effective EFFECTIVE: 06/01/99

#### GENERAL INFORMATION

## **SERVICE CLASSIFICATION RIDERS:**

## RIDER A (Continued)

#### CUSTOMER ENROLLMENT (Continued)

## b) <u>Verification Letter Process</u>

The Company will send a verification letter to each valid customer within 5 calendar days of receipt of the electronic enrollment notice. The verification letter shall include the customer's name, billing address, Company account number, selected Seller name and Effective Switch Date. Included in this letter shall be notification of a 5-day waiting period in which the customer may cancel its selection of the Seller. The waiting period shall begin on the day the letter is mailed to the customer. If the 5-day waiting period expires and the customer has not contacted the Company to dispute the Seller selection, the selected Seller will become the gas supplier of record on the customer's Effective Switch Date, provided that the Seller submitted the electronic enrollment notice at least 10 days prior to that date. If the customer's Effective Switch Date is scheduled to occur within the aforementioned 10 day period, the selection will take effect on the next Effective Switch Date. If the customer elects to rescind its Seller selection before the expiration of the 5 day waiting period, the Company will not process the switch and will notify the rejected Seller. In the event the customer rescinds its Seller selection after the 5-day waiting period, the switch will be reversed and become effective on the next Effective Switch Date. The Company will notify the rejected Seller of the customer's election.

# c) <u>Customer Relocation Within the Company's Service Territory</u>

A customer relocating within the Company's service territory must notify the Company. The customer has the option to purchase its gas supply from the Company or a Seller at the new address.

If the customer requests gas supply from the Company at the new address, or if a Seller does not notify the Company that the customer has requested gas transportation service, the account will be established with the Company as the provider of gas supply as of the turn-on date.

If a Seller notifies the Company to enroll the customer at the new address at least 10 calendar days prior to the turn-on date, the customer will receive gas supply from the Seller effective on the first day of the next calendar month, the Effective Switch Date. The customer will receive gas supply from the Company until the Effective Switch Date.

Issued By: R. Lee Haney, Chief Financial Officer, Pearl River, New York
(Name of Officer, Title, Address)