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## GENERAL INFORMATION

## II. Rules and Regulations (continued):

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3C. Deposits and Advanced Payments (continued):

- .3.5 The amount of the payment or deposit will be based on a two month average bill determined in the same manner as for a deposit as explained in Rule 3C.1 for residential customers, and Rule 3C.2 for non-residential customers. The payments for occupancies for periods less than two months will be determined by prorating the two month's payment based on the number of weeks of expected occupancy.
- .3.6 The resulting payment will be credited to the customer's account and used for payment of bills for gas consumed.
- .3.7 No interest will be accrued on the advanced payment.
- .3.8 The Company may withhold its service should any applicant fail to pay a required advanced payment or deposit.
  - D. Estimated Bills: Where the metering malfunctions and/or where circumstances indicate that service is being supplied through tampered equipment including the meter or service line or service is otherwise improperly obtained, or the Company's representative is unable to gain admittance to the premises of the customer, or the customer has not been billed for all service consumed, the Company reserves the right to estimate and render bills for all gas consumed but not registered (unmetered service) or billed because of any one of the foregoing circumstances, or any other circumstances, upon the basis of previous consumptions, or upon facts and information obtainable. Rule 3D.1 shall apply to Residential customers. Rule 3D.2 shall apply to Non-Residential customers.
  - .1 Residential Customers:
  - .1.1 Where readings are estimated, in the case of non access, a notice of such fact will be left at the customer's premises by the Company's representative on the scheduled meter readings date unless the customer does not have access to the meter or the customer will be unable to obtain a reliable reading. On request, the Company will furnish postal and window dial cards for residential customers to report their meter readings.
  - .1.2 The maximum number of estimated readings shall not exceed four monthly readings or two bimonthly readings. When this number is reached the customer shall be contacted in order to arrange for actual readings during business hours or if necessary, a special reading or by an agreed upon method such as postal or window dial cards; or customer supplying the reading by phone.

Issued by Kathleen A. Marion, Secretary 175 East Old Country Road, Hicksville, NY