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### GENERAL INFORMATION

#### 13. CHARGES FOR SPECIAL SERVICES: (CONT'D)

##### G. Definition of Cost:

Cost will include labor, transportation, material and overhead as follows:

- (1) Labor cost shall be the applicable payroll rate including a pro rata share of vacation, holiday, and lost time, related insurance, retirement and tax expenses.
- (2) Transportation cost shall include the use of vehicles at rates covering operation, maintenance and carrying charges.
- (3) Material cost shall be at manufacturers' list prices or in the event no such list prices are available, at the Company's storeroom cost plus appropriate storeroom overheads, and applicable sales taxes, if any.
- (4) Overhead cost shall include supervision, small tools, office costs, engineering, drafting, administration and inspection and shall be applied at the appropriate rate to the foregoing items.
- (5) In each instance, during ordinary working hours one-half (1/2) hour will be considered as the minimum and during other hours, the minimum shall be three-quarters (3/4) of an hour.

#### 14. GENERAL DEFINITIONS:

Cubic Foot (CF) - Shall mean the volume of gas which occupies 1 cubic foot when such gas is a temperature of 60 degrees Fahrenheit and at an absolute pressure of 14.73 pounds per square inch.

CCF - Shall mean 100 cubic feet.

MCF - Shall mean 1000 cubic feet.

British Thermal Unit (BTU) - Shall mean the amount of heat required to raise the temperature of 1 pound of water 1 degree Fahrenheit at 60 degrees Fahrenheit.

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