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14. METER READING, ESTIMATED BILLS AND BACKBILLING

A. <u>Meter Reading - Nonresidential Customers</u>

1. The Company will make a reading attempt to obtain an actual reading for every customer's account on the regularly scheduled basis.

- 2. A reading attempt requires that a meter reader visit the premises between 8:00 AM and 5:00 PM on a business day, and follow any routine access instructions.
- 3. Where circumstances beyond the Company's control prevent the Company from making a regularly scheduled reading attempt and where the two previous consecutive cycle bills were not based on an actual reading, the Company shall make a second similar follow-up reading attempt as soon as possible and within seven calendar days after the scheduled reading date.
- 4. Where the Company has billed a customer's account based on customer readings for six consecutive months, and did not obtain an actual reading at the time of the next regularly scheduled or follow-up reading attempt thereafter, the Company will, within seven calendar days after the last attempt, either make another reading attempt or an appointment with the customer to read the meter.
- 5. Unless a customer does not have access to the meter or the customer will be unable to obtain a reliable meter reading, the Company shall, at the time of any unsuccessful reading attempt, leave at the premises or mail to the customer a meter reading card for the non-demand meter.

B. Estimated Bills

1. <u>Meter Registration</u>

Should any meter or measuring device for any reason fail to register for any period of time the full usage of service by a customer, or if the actual usage of service cannot be obtained because of inability of the Company to read a meter or measuring device, the usage of service by such customer may be estimated by the Company on the basis of available data and the customer billed accordingly.

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