

PSC NO: 12 GAS

LEAF: 29

COMPANY: THE BROOKLYN UNION GAS COMPANY

REVISION: 3

INITIAL EFFECTIVE DATE: 08/07/17

SUPERSEDING REVISION: 2

STAMPS:

## GENERAL INFORMATION - Continued

Where the Company has billed a nonresidential customer's account based on nonresidential customer readings for six (6) consecutive months, and did not obtain an actual reading at the time of the next regularly scheduled or follow-up reading attempt thereafter, the Company will, within seven (7) calendar days after the last attempt, either make another reading attempt or an appointment with the nonresidential customers to read the meter.

At the time of any unsuccessful reading attempt, the Company will leave at the premises or mail to the nonresidential customer a meter reading card for the meter. The Company is not obligated to leave meter reading cards with nonresidential customers who do not control access or who will be unable to obtain a reliable meter reading.

Sales Customers may request that their meters be read on a date other than the Customer's regularly scheduled meters reading date. The fee for this service shall be \$20.00, exclusive of taxes.

## C. Residential No Access Procedures

If no actual meter reading is obtained by the time the bill representing a maximum of six (6) months of consecutively estimated gas is rendered, the Company shall send a letter to the customer and/or the Access Controller to the meter (except where the customer resides in a multiple dwelling as defined in the Multiple Dwelling Law or the Multiple Residence Law and the meter is not in the apartment, a copy of such letter shall be sent to the customer's landlord, the landlord's managing agent or building superintendent or the Access Controller) offering a special appointment for meter reading, including evening and Saturday appointments.

Issued by: Kenneth D. Daly, President, Brooklyn, NY